



## Questions and Answers

1. **Do I have to take each CRIS class in a particular order?**

No, you do not have to take the courses in any order..

2. **Can I enroll in individual CRIS classes, or do I have to complete the entire series?**

Students are free to take individual CRIS courses OR complete the entire series.

3. **Is there a test required after completing each class?**

- Those students seeking the CRIS designation must take and pass an online test with a minimum score of 70% after taking each class. The test is comprised of 25-50 multiple-choice questions. The exam is open-book and has a "Pause" button that allows the student to stop the test at anytime and save their answers. The exam may be paused for as long as 6 months before the student would need to restart the test.

- By attending the class the student will be given a voucher good for one testing attempt per CRIS class. For example, if the student takes the GL CRIS class they will be awarded a voucher at the class they can apply to the cost of taking the GL CRIS online exam. The vouchers are good for 12-months from the time they are issued by MAIA. Once the student redeems the voucher, they will have one-year from the date of redemption to actually complete the course.

- There is an online review test for each exam, comprised of approximately 25-50 multiple-choice questions. The review test is meant to prepare the student for the exam and is not in addition to or replacement of the final exam.

- The results of the review test are provided as you complete the appropriate test section, and final exam results are provided immediately upon completion of the exam. The review test lets you know what you marked incorrect, whereas the final test does not indicate which questions were answered incorrectly. Only a final score is provided.

Note: Those students not seeking the designation are NOT required to test!

4. **What if I do not pass one or more of the tests on the second try?**

You may retake the test as many times needed within a 12 month period. If you exceed the 12 month period a new test voucher would have to be issued at the cost of \$70.00.

5. **Are course textbooks shipped to registrants in advance of the class?**

Those registrants who wish to have books pre-shipped may do so by paying an additional \$20 shipping fee per book. Please call Association Education at 800.222.2699 for details.

6. **Is there a specific timeframe in which students seeking the designation are required to complete it?**

No.