

How to Download Class PDFs

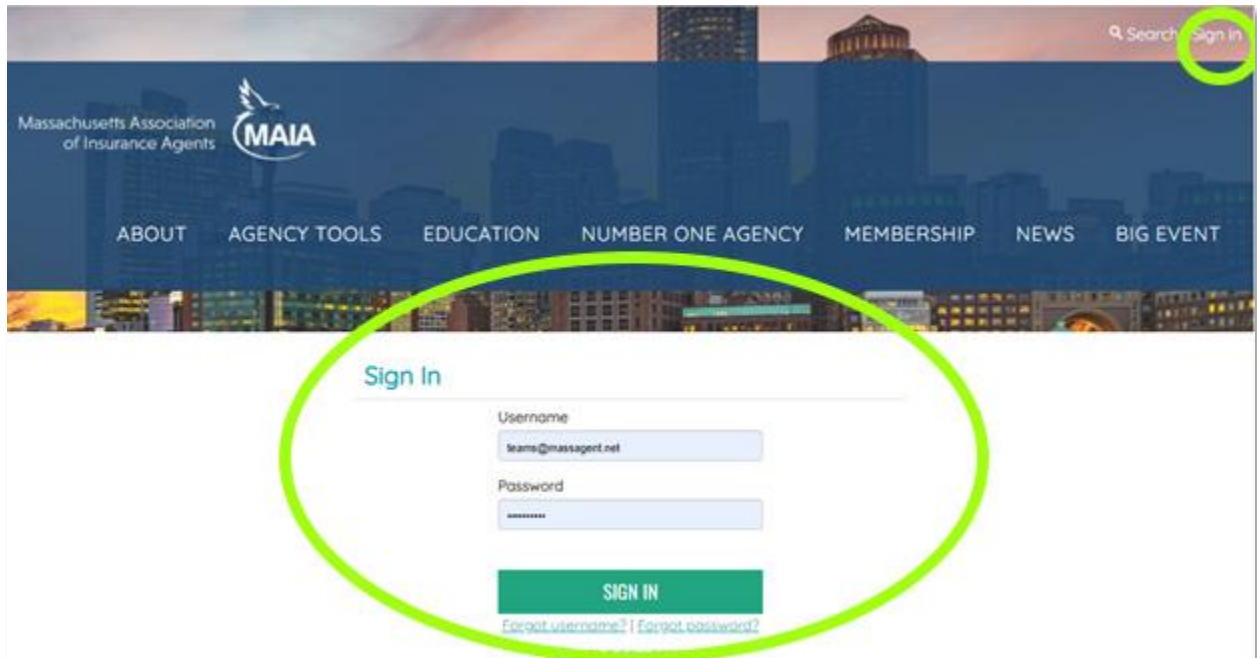
Most MAIA Education classes include a book or handout in PDF format. In the past, after registering for a class, you had to wait for MAIA to email a link to the Class PDF. That step has been eliminated.

After you register for a class, follow these steps to download the Class PDF from your MAIA account. [Screenshots of each step appear below!](#)

1. [Sign In](#) with your MAIA username and password.
2. Your MAIA profile page will open up. In the white section, you'll see a row of tabs. **Click the tab labeled Class PDFs.**
3. You'll see a list of MAIA classes that you've registered for. **Click the name of the class you're looking for.**
4. You'll see a folder called Resource Library. If a PDF is available (not all classes have them), it will appear in the folder with a red Adobe icon and a filename that ends in *pdf*. **Click the PDF filename.**
5. A small Download button will appear in a gray bar above the folder. **Click the Download button.**

That's it! Your Class PDF is now downloaded and accessible on your computer!

STEP 1. Sign In with your MAIA username and password.



Massachusetts Association of Insurance Agents MAIA

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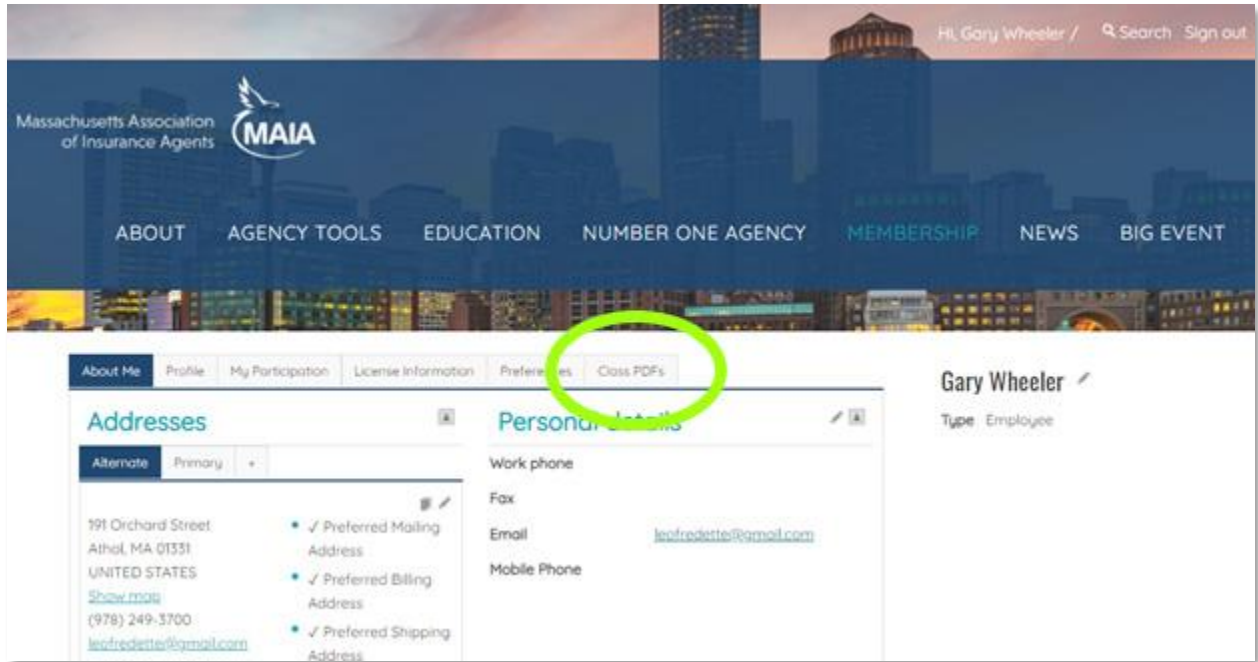
Username
leane@massagent.net

Password

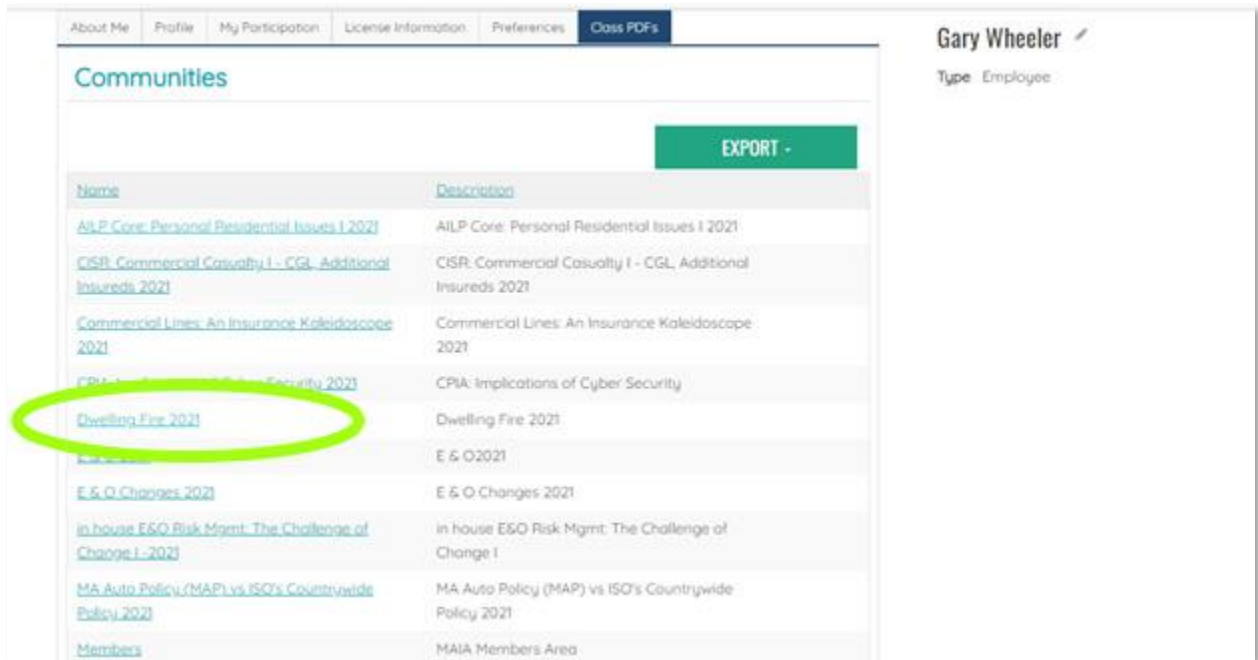
SIGN IN

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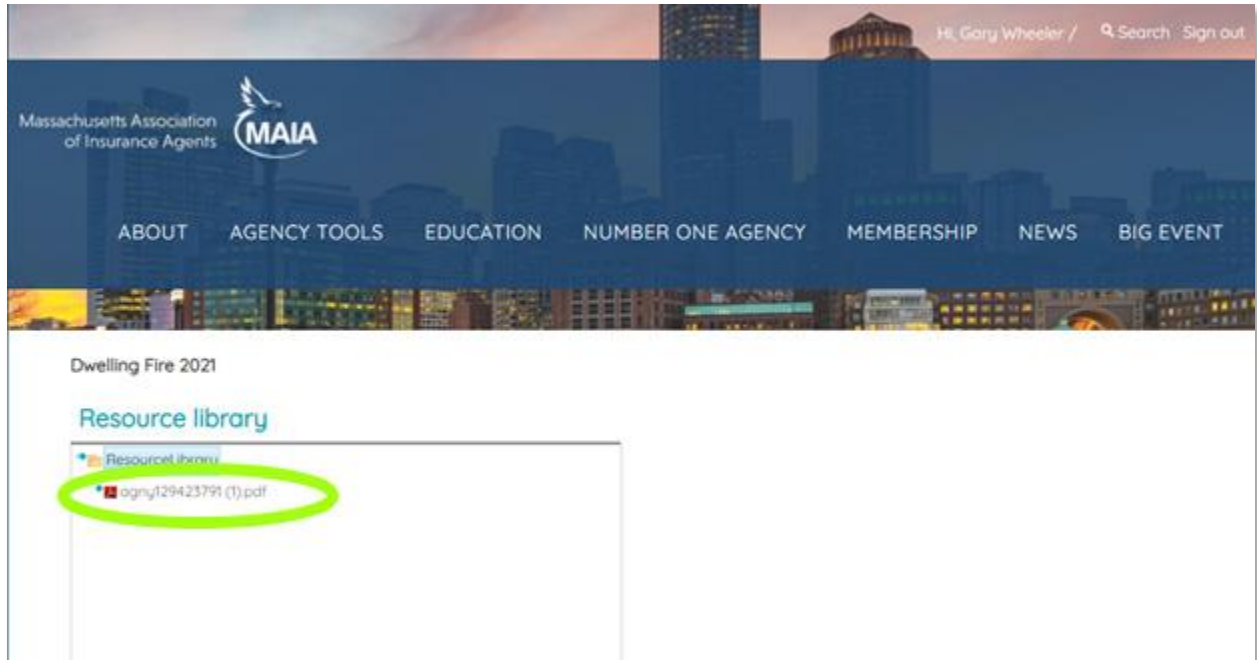
STEP 2. Click the tab labeled Class PDFs.



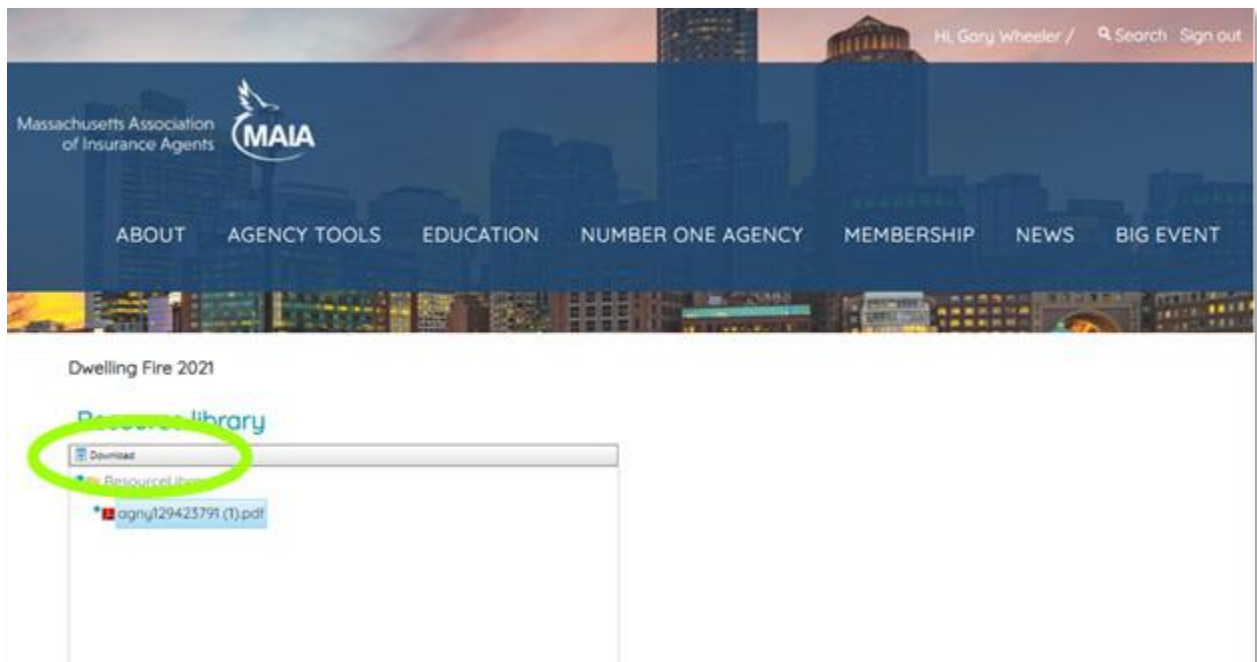
STEP 3. Click the name of the class you're looking for.



STEP 4. Click the PDF filename.



STEP 5. Click the Download button.



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