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**Plate Reassignments—Revised**

**RMV Rules Regarding Plate Reassignments:**

A plate reassignment transaction is done when a vehicle owner wants to transfer a plate to a vehicle with a different owner. It is most often done when a customer leases a vehicle and wants to put his or her current plate on the leased vehicle. Since the leasing company, not the customer, owns the vehicle, the plate must be reassigned to the leasing company to be legally displayed on the vehicle.

A plate may also be reassigned from a leasing company back to an individual, from one leasing company to another leasing company, or, depending on the plate type, from one individual to another.

**What plates CANNOT be reassigned?**

- Green Plates **MAY NOT** be reassigned.
- Normal Series (PAN, CON, MCN, etc.) **MAY NOT** be reassigned, with the exception of APN (Apportioned Normal) plates.
- Exceptions may be made by the Registrations Department for large Commercial Fleets.
- Plates with eligibility requirements such as Veteran, Medical Doctor, Ham Operator, etc. **MAY NOT** be reassigned from one individual to another (they can be reassigned from an eligible individual to a leasing company, or a leasing company to an eligible individual)
  
  Note: The only exception to the above rules are passenger normal, motorcycle normal, and veteran plates being transferred to a surviving spouse.

**What plate types CAN be reassigned?**

- All Reserved Series plates (i.e. COR, PAR)
- All Special Series plates (i.e. PAS, MCS, etc.)
- All Vanity Series plates (i.e. PAV, COV, MCV, etc.)
- Apportioned plates (APN)

Any plates with eligibility requirements can only be reassigned from an eligible customer to a leasing company, or from a leasing company to an eligible customer.

*(continued on page 2)*
In order to be reassigned, a plate must be in good standing (not in suspended, revoked, stolen, or non-renew status). This is a change to the previous policy.

**Documentation Required**
For reassignments of non-lottery plates, customers must submit a letter from the current, registered owner that includes:

- Plate type and registration number
- Name of plate "owner" (transferor)
- Name of plate recipient (transferee)
- Signature of current plate "owner"
- Date

**Note:** This letter does not need to be notarized.

**Lottery Plates**
Lottery plates can be reassigned as long as they are in good standing (not in suspended, revoked, stolen, or non-renew status). This is a change to the previous policy.

To reassign lottery plates, an Application for Lottery Plate Reassignment (T21490-0711) must be completed. This form has been revised and the new version is available on the Internet.

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This training update was previously sent out in 2006, but the policy for vehicles leased by a municipality, state agency, or authority has changed. A municipality, state agency, or authority does not need to pay a registration fee for passenger plates for a leased vehicle. It does, however, need to pay the special plate fee for specialty, reserved, or vanity plates.

**Policy**
Generally, fees are waived when registering and titling a vehicle owned by a municipality, state agency, or authority. However, that is not true in all cases.

**Vehicles OWNED by a Municipality, State Agency, or Authority**

**Registration Fees**
Municipalities, state agencies, and authorities are entitled to obtain a registration plate appropriate for that political entity (municipal, state, or authority) or a passenger normal plate for no fee if the vehicle is registered and titled (if a title is required) in the municipality’s, state agency’s, or authority’s name. If one of these entities wishes to obtain special plates, vanity plates, or reserved plates for that vehicle, the registration fee will be waived, but the special plate fee must be collected.

**Title Fees**
Municipalities, state agencies, and authorities are not required to pay a title fee when titling a vehicle in the name of the municipality, state agency, or authority.

**Vehicles LEASED by a Municipality, State Agency, or Authority**

**Registration Fees**
Municipalities, state agencies, and authorities are entitled to obtain the appropriate plate (including passenger plates) for no fee if the vehicle is leased. However, if the registrant wishes to obtain special plates, vanity plates, or reserved plates for that vehicle, the special plate fee must be collected.

**Title Fees**
When a municipality, state agency, or authority is leasing a vehicle, that vehicle is owned by the leasing company and not the municipality, therefore a title fee is due since the title will be issued to the leasing company.
## Fees on Vehicles Owned or Leased by Municipalities, State Agencies, or Authorities—Revised

<table>
<thead>
<tr>
<th>Is the vehicle OWNED or LEASED?</th>
<th>Collect a Registration fee?</th>
<th>Collect a Title fee?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owned</td>
<td></td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal plate – No Passenger Normal Plate—No Passenger Reserved, Special, or Vanity Plate—Registration fee waived but special plate fee due</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leased</td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal plate – No Passenger Normal plate – No Passenger Reserved, Special, or Vanity plate – Registration fee waived but special plate fee due</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Bankers Standard Approved for E-Stamp

The RMV has announced that Bankers Standard Insurance Company (Company Code # 194) has been authorized to use electronic insurance stamps. The list of previously approved e-stamps is below:

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Code</th>
<th>Has Created</th>
<th>Is Approved to Stamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>AccuDox</td>
<td>N/A</td>
<td>RMV-1, RMV-3</td>
<td>N/A</td>
</tr>
<tr>
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<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>AMICA</td>
<td>354</td>
<td>RMV-1, RMV-3 &amp; Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Arbella Mutual Insurance</td>
<td>153</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Bankers Standard</td>
<td>194</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Boston Software</td>
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<td>RMV-3, RMV-3</td>
<td>N/A</td>
</tr>
<tr>
<td>Choices Software</td>
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<td>RMV-1, RMV-3</td>
<td>N/A</td>
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<tr>
<td>Citation Insurance Co.</td>
<td>419</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Citizens Insurance Co. of America</td>
<td>262</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Commerce Insurance</td>
<td>279</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
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<tr>
<td>Encompass Insurance</td>
<td>312</td>
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<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>GEICO General Insurance Co.</td>
<td>343</td>
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<td>RMV-1 &amp; RMV-3</td>
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<tr>
<td>Government Employees Ins. Co.</td>
<td>429</td>
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<td>RMV-1 &amp; RMV-3</td>
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<tr>
<td>Hanover Insurance Group</td>
<td>455</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>IDS Property Casualty Ins.</td>
<td>418</td>
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<td>RMV-1 &amp; RMV-3</td>
</tr>
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<td>Liberty Mutual Insurance Co.</td>
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</tr>
<tr>
<td>Mass. Homeland Insurance Co.</td>
<td>331</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
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</tbody>
</table>
**Bankers Standard Approved for E-Stamp**

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Code</th>
<th>Has Created</th>
<th>Is Approved to Stamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massachusetts Insurance Systems</td>
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<td>N/A</td>
</tr>
<tr>
<td>National Continental</td>
<td>626</td>
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<td>RMV-1 &amp; RMV-3</td>
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<tr>
<td>New Hampshire Insurance Co.</td>
<td>643</td>
<td>Insurance Stamp</td>
<td>RMV-1</td>
</tr>
<tr>
<td>Norfolk &amp; Dedham Insurance Group</td>
<td>664</td>
<td>RMV-1, RMV-3 &amp; Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
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<td>Northland Casualty Co.</td>
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<td>RMV-1. RMV-3 &amp; Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Plymouth Rock Assurance Corp.</td>
<td>731</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Preferred Mutual Insurance Co.</td>
<td>141</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Premier Insurance Co. of MA</td>
<td>723</td>
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<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Progressive Casualty</td>
<td>737</td>
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<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Progressive Direct Insurance</td>
<td>785</td>
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</tr>
<tr>
<td>Quincy Mutual Fire Insurance</td>
<td>988</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Safety Insurance</td>
<td>773</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>State Farm Mutual Insurance</td>
<td>828</td>
<td>Insurance Stamp</td>
<td>RMV-1</td>
</tr>
<tr>
<td>Travelers Indemnity Co.</td>
<td>887</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>United Financial Casualty Insurance</td>
<td>902</td>
<td>RMV-1, RMV-3 &amp; Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>United Services Automobile Association</td>
<td>907</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>USAA Casualty Insurance</td>
<td>943</td>
<td>RMV-3 &amp; Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
<tr>
<td>Vermont Mutual Insurance Co.</td>
<td>530</td>
<td>Insurance Stamp</td>
<td>RMV-1 &amp; RMV-3</td>
</tr>
</tbody>
</table>

**IMPORTANT NOTE:** When an insurer’s e-stamp is approved, the RMV considers the insurer approved for both electronic stamps and electronic signatures. If you represent one of the companies on the list and have not been notified of the e-stamp/signature option, you should contact the company for authorization for your agency to use the e-stamp/signature.
The Application for Abatement/Amended Return Form, also known as Mass. Form CA-6, is used to apply for a sales tax abatement from the Department of Revenue (DOR). The current version of this form has a revision date of 08/11 (as indicated in the top right corner). The RMV is requesting that only the current version of this form be used since it is not known how long the DOR will continue to accept the old form. Here is a link to the latest version of the form: [http://www.mass.gov/Ador/docs/dor/Forms/IncTax02/addlpdfs/CA-6.pdf](http://www.mass.gov/Ador/docs/dor/Forms/IncTax02/addlpdfs/CA-6.pdf)

Here is a list of what has changed on the new form:
1. Five lines were added to question 1. for the consumer to explain the issues involved in the request. Previously, the DOR would get a request for an abatement and not know why the consumer was requesting the abatement.
2. The check box for Settlement Consideration was removed from Question 6.
3. The instructions on page two include direction on getting a Settlement Consideration and some changes to the Statute of Limitations have been noted.

As always, feel free to contact Donna McKenna or Kathy Cormier at the MAIA offices by phone at 800.972.9312 or 508.634.2900 or by email at dmckenna@massagent.com or kcormier@massagent.com if you have questions on this or any other RMV issue.

See you at

Massachusetts Association of Insurance Agents Annual Convention & Trade Fair
November 3, 4, 5 & 6, 2011—Marriott Hotel, Copley Place, Boston, MA

where the following Registry-related classes will be offered:

**Saturday 9:15 am—10:15 am**
Plate v. Policy Type ... And What You Need to Know About the Competition
CEUs: 1

**Saturday 2:00 pm—3:00 pm**
Who’s Selling What?
CEUs: 1

**Saturday 11:00 am—12:00 pm**
Registration v. Coverage Effective Date
CEUs: 1

**Saturday 3:15 pm—4:15 pm**
Is It Commercial?
CEUs: 1
Thank You!

MAIA would like to thank the following Independent Insurance Agency companies which have generously contributed to MAIA's Agent Awareness Campaign 2011. Without the participation of our company partners, the Agent Awareness Campaign could not have become a reality. Please support those companies that have supported the Independent Insurance Agent.

Diamond Partners

Arabella Insurance Group
Hanover Insurance Group
Safety Insurance

Platinum Partners

The Andover Companies
Mapfre Commerce Insurance
N&Q

Gold Partners

Peerless Insurance
Plymouth Rock Assurance

Silver Partners

Travelers of Massachusetts
Vermont Mutual Insurance Company

Acadia Insurance
Union Mutual Insurance Company

Bronze Partners

Barnstable County Mutual Insurance Company
Boston Software
Central Insurance Companies
The Concord Group
Chubb & Son, Inc.
Encompass Insurance
General Casualty
Narragansett Bay Insurance Company
National Grange Mutual Insurance Company
NLC Insurance Companies
Selective Insurance Company
Utica National Insurance Group